

APPENDICES

Application for the variation of a premises licence for

The Metropole, 262 High Street, Gateshead, NE8 1AQ

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **AMBER TAVERNS LTD**

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

00CH 01091

Part 1 -- Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
THE METROPOLE
262 HIGH STREET

Post town	GATESHEAD	Postcode	NE8 1AQ
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Telephone number at premises (if any)	TBC
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Non-domestic rateable value of premises	£11250.00
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Part 2 -- Applicant details

Daytime contact telephone number	07986793141
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E-mail address (optional)	di@dianafreeman.co.uk
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Current postal address if different from premises address	VICTORY OFFICES 112 VICTORY ROAD
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Post town	BLACKPOOL	Postcode	FY1 3NW
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Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

TOWN CENTRE PUBLIC HOUSE

TO EXTEND THE COMMENCEMENT HOUR FOR THE SALE AND CONSUMPTION OF ALCOHOL AND THE PROVISION OF REGULATED ENTERTAINMENT EACH DAY FROM 09:00; TO EXTEND THE TERMINAL HOUR ON A FRIDAY AND SATURDAY UNTIL 01:00 AND ALLOW FOR NON STANDARD TIMINGS

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- | | |
|---|--------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | X |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | X |
| f) recorded music (if ticking yes, fill in box F) | X |
| g) performances of dance (if ticking yes, fill in box G) | X |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | X |

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here (please read guidance note 3)</u>		
Tue					
Wed			<u>State any seasonal variations for performing plays (please read guidance note 4)</u>		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)</u>		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) DVD'S, TAPES ECT		
Mon	09:00	00:00			
Tue	09:00	00:00			
Wed	09:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Thur	09:00	00:00			
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		
Sat	09:00	01:00			
Sun	09:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both -- please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) SINGLE ARTIST; DUO'S; SMALL GROUPS/BANDS; MEMBERS OF THE PUBLIC WITH OR WITHOUT AMPLIFIED MUSIC		
Mon	09:00	00:00			
Tue	09:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Wed	09:00	00:00			
Thur	09:00	00:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place: indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) RECORDS; TAPES; PRE RECORDED MUSIC ECT		
Mon	09:00	00:00			
Tue	09:00	00:00			
Wed	09:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur	09:00	00:00	(1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09:00	01:00	(1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		
Sun	09:00	00:00			

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	
Day	Start	Finish	Indoors	Outdoors
Mon	09:00	00:00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tue	09:00	00:00	<input type="checkbox"/>	<input type="checkbox"/>
Wed	09:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY	
Thur	09:00	00:00		
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR	
Sat	09:00	01:00		
Sun	09:00	00:00		

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing Entertainment of a similar nature to e f or g not already disclosed		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	09:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	09:00	00:00	Please give further details here (please read guidance note 3)		
Wed	09:00	00:00			
Thur	09:00	00:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Fri	09:00	01:00			
Sat	09:00	01:00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		
Sun	09:00	00:00			

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Tea, coffee etc		
Mon	23:00	00:00			
Tue	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Wed	23:00	00:00			
Thur	23:00	00:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		
Fri	23:00	01:00			
Sat	23:00	01:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	X
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) (1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY		
Mon	09:00	00:00			
Tue	09:00	00:00			
Wed	09:00	00:00			
Thur	09:00	00:00			
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

none

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations. (please read guidance note 4)
Day	Start	Finish	
Mon	09:00	00:30	(1) NEW YEARS EVE (2) CHRISTMAS EVE, BOXING DAY, THE THURSDAY PROCEEDING GOOD FRIDAY, THE FRIDAY SATURDAY AND SUNDAY OF EACH BANK HOLIDAY WEEKEND, ST GEORGES, ST PATRICKS AND ST VALANTINES DAY
Tue	09:00	00:30	
Wed	09:00	00:30	
Thur	09:00	00:30	
Fri	09:00	01:30	
Sat	09:00	01:30	
Sun	09:00	00:30	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) (1) FROM THE END OF PERMITTED HOURS NEW YEARS EVE TO THE COMENCEMENT OF PERMITTED HOURS NEW YEARS DAY (2) AN ADDITIONAL HOUR

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.
Copy enclosed, the original is held with the council with the previous application to vary a DPS

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

Digital CCTV will be installed at the premises, will display the correct time and date and will record for 31 days, the system will make recording at all times that the premises are open to the public and will be made available to the police or other responsible authorities on reasonable request.
The DPS will be an active member of the local pub watch whilst such exists

b) The prevention of crime and disorder

During the absence of the DPS a designated duty manager will be on site during key trading hours.
A Zero tolerance drugs policy will be implemented

c) Public safety

Regular toilet checks will be implemented and the results recorded
All accidents/incident will be recorded in the incident log and will be available for inspection
Weekly H&S checks will be implemented, including fire safety and the results recorded and will be available for inspection
Bi annual audits will be implemented including risk assessments and the fire risk assessment and recorded
Emergency lights and fire alarm will be tested weekly and the results recorded
fire doors shall not be held open other than by an approved device
Staff shall be trained on induction on Fire Safety, Challenge 25 and the non service of drunks and refresher training undertaken at regular intervals
Online training will also be implemented

d) The prevention of public nuisance

During the performance of regulated entertainment all windows and doors shall remain closed except for entrance or exit from the premises
A sign will be located at the exit(s) requesting that customers leaving the premises do so quietly and with consideration to the neighbours

e) The protection of children from harm

Any person under the age of 25 wishing to purchase alcohol will be asked to produce ID before such a sale is made
Acceptable ID- Picture driving licence, passport, PASS approve ID card and armed forces ID card

Checklist:

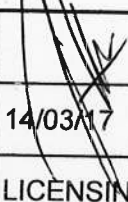
Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I understand that I must now advertise my application. X
- I have enclosed the premises licence or relevant part of it or explanation. X
- I understand that if I do not comply with the above requirements my application will be rejected. X

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	14/03/17
Capacity	LICENSING AND COMPLIANCE MANAGER

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

DIANA FREEMAN
 AMBER TAVERNS
 HIGHGATE COTTAGE
 BRYNING LANE
 NEWTON WITH SCALES

Post town	PRESTON	Post code	PR4 3RL
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Telephone number (if any)	07986793141
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If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
 di@dianafreeman.co.uk

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Licensing Act 2003

Premises Licence

Premises Licence Number **00CH 01091****Part 1 - Premises Details**

Postal address of premises, or if none, ordnance survey map reference or description

The Metropole
262 High Street

Post town	Gateshead	Postcode	NE8 1AQ
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Telephone number

Where the licence is time limited, the dates

Not applicable

Licensable activities authorised by the licence

1. The sale by retail of alcohol
2. The provision of regulated entertainment

Exhibition of films; live and recorded music; performances of dance; anything of a similar description

3. The provision of late night refreshment

The times the licence authorises the carrying out of licensable activities

For the supply of alcohol:

Monday to Sunday	10:00 – 00:00 hours (midnight)
New Years Eve	10:00 hours to the start of permitted hours on New Years Day

For the provision of regulated entertainment:

Monday to Sunday	10:00 – 00:00 hours (midnight)
New Years Eve	10:00 hours to the start of permitted hours on New Years Day

For the provision of late night refreshment:

Sunday to Thursday	23:00 – 23:30 hours
Friday and Saturday	23:00 – 00:30 hours
Bank Holiday Sunday and Monday	23:00 – 00:30 hours
Christmas Eve and Boxing Day	23:00 – 00:30 hours
New Years Eve	23:00 – 05:00 hours on New Years Day

The opening hours of the premises

Not specified

Where the licence authorises supplies of alcohol, whether these are **On** and/or **Off** supplies

On & off supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Amber Taverns Ltd
Victory Offices
112 Victory Road
Blackpool
FY1 3NW

Telephone number: 07986 793 141

Email: di@dianafreeman.co.uk

Registered number of holder, for example company number, charity number (where applicable)

5335601

Name, address and telephone number of Designated Premises Supervisor where the premises licence authorises the sale of alcohol

Tracy Mooney
The Metropole
High Street
Gateshead
NE8 1EL

Personal Licence number and issuing authority of personal licence held by Designated Premises Supervisor where the premises licence authorises the supply of alcohol

00CH00760 Gateshead Council

Signature on behalf of the issuing licensing authority

Date Of Issue : 15 March 2017

Elaine Rudman

Environmental Health, Licensing and Enforcement Manager
Communities and Environment

Annex 1 - Mandatory Conditions

Supply of alcohol

1. No supply of alcohol may be made under the premises licence;
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his or her personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises-
 - (a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - i. Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell of supply alcohol), or
 - ii. Drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –
 - (a) A holographic mark, or
 - (b) An ultraviolet feature.
6. The responsible person must ensure that –
 - (a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –

- i. Beer or cider: ½ pint;
 - ii. Gin, rum, vodka or whisky: 25ml or 35ml; and
 - iii. Still wine in a glass: 125ml.
- (b) These measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) Where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Prohibition on sale of alcohol below cost of duty plus VAT

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
 - a. 'Duty' is to be construed in accordance with the Alcoholic Liquor Duties Act 1979.
 - b. 'Permitted price' is the price found by applying the formula –

$$P = D + (D \times V)$$
 Where -
 - i. P is the permitted price,
 - ii. D is the rate of duty chargeable in relation to the alcohol as if duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol.
 - c. 'Relevant person' means, in relation to premises in respect of which there is in force a premises licence –
 - i. The holder of the premises licence,
 - ii. The designated premises supervisor (if any) in respect of such a licence, or
 - iii. The personal licence holder who makes or authorises a supply of alcohol under such a licence.
 - d. 'Relevant person' means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question, and
 - e. 'value added tax' means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by paragraph b of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4.
 - a. Sub-paragraph b below applies where the permitted price given by paragraph b of paragraph 2 on a day ('the first day') would be different from the permitted price on the next day ('the second day') as a result of a change to the rate of duty or value added tax.
 - b. The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Exhibition of films

1. Admission of children to the exhibition of any film is to be restricted in accordance with the recommendations made by the specified film classification body.
2. Where –

- a. The film classification body is not specified in the licence, or
- b. The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

Admission of children must be restricted in accordance with any recommendation made by that licensing authority.

3. In this section –

- a. 'Children' means persons aged under 18, and
- b. 'Film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability for video works for classification).

Door Supervision

1. Any person(s) required to be on the premises to carry out a security activity must be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001 or be entitled to carry out that activity by virtue of Section 4 of that Act.

Annex 2 - Conditions consistent with the operating schedule.

1. The premises licence holder and designated premises supervisor shall ensure that at all times when premises are open for any licensable activity, there are sufficient, competent staff on duty at the premises for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.
2. The designated premises supervisor will be responsible to ensure that staff effectively monitor the activity of customers immediately outside the premises.
3. All members of staff at the premises shall seek 'credible photographic proof of age evidence' from any person who appears to be under the age of 25 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Identification which shall be accepted as proof of age must bare the holder's photograph, date of birth and either a holographic mark or ultraviolet feature. Examples of acceptable ID include:
 - (a) Photocard driving licence.
 - (b) Passport.
 - (c) Military identification.
 - (d) Proof of age card bearing the 'PASS' hologram.
4. All staff shall be trained in accordance with the Licensing Act 2003 prior to making sales of alcohol. The training will include:
 - (a) The prevention of underage sales.
 - (b) Proxy purchasing.
 - (c) Sales to drunks.
 - (d) Zero tolerance to drugs.
 - (e) Conflict resolution.
 - (f) The 'Challenge 25' policy and correct forms of ID.

The training will be followed up by tests, and ongoing refresher training. The training manual and all staff documented training records will be made available to officers of the Local Authority or Northumbria Police upon request.

5. No patrons shall be allowed to leave the premises whilst in the possession of any open drinking vessel, open bottle or can, whether empty or containing any alcoholic beverage.
6. No customers carrying open or sealed containers containing an alcoholic beverage intended for the consumption on the premises, shall be admitted to the premises at any time.
7. No irresponsible sales or promotions of alcoholic beverages shall be offered to customers.
8. A sign will be located on the premises indicating the standard hours during which the sale of alcohol is permitted.
9. Appropriate notices to be displayed prominently on the premises stating that transactions in goods (e.g. illegal tobacco) will not be tolerated and will result in the culprit being barred from the premises and the relevant authorities notified.
10. Staff to be advised/trained to be aware of such transactions and how to deal with and prevent them.
11. The premises licence holder and designated premises supervisor shall co-operate with any crime prevention initiatives which are promoted by the Licensing Authority or Northumbria Police.
12. A CCTV system shall be designed, installed and maintained in proper working order, to the satisfaction of, and in consultation with, Northumbria Police. Such a system shall:
 - (a) Be operated by properly trained staff;
 - (b) Be in operation at all times that the premises are open;
 - (c) Ensure coverage of all public entrances and exits, till areas and other areas as required by Northumbria Police;
 - (d) Be kept in a secure environment under the control of the Designated Premises Supervisor or other responsibly named individual.
 - (e) Have a member of staff present and trained in the retrieval of CCTV footage, with the ability to download the relevant footage onto a disc at the request from Northumbria Police;
 - (f) Cover the inside and outside of the premises.
 - (g) Be to an identification standard of all persons entering the premises.
 - (h) Provide continuous recording facilities for each camera to a good standard of clarity. Such recordings shall be retained on tape/disc/hard drive or otherwise for a minimal period of 28 days and shall be supplied to a Police Officer and an Authorised Officer of the Local Authority on request. Images recorded are to be retained in an unedited format and the CCTV system must continually record whilst the premises is open to the public.
13. Notices informing customers of the operation of CCTV shall be prominently displayed.
14. All fire doors will be maintained effectively and shall be self closing and shall not be held open other than by approved devices.
15. Notices detailing the actions to be taken in the event of fire or other emergencies, including how the fire brigade shall be summoned, are to be prominently displayed.
16. A sign will be located at the exit(s) requesting that customers leaving the premises do so quietly and with consideration to neighbours; during the performance of regulated entertainment all windows and doors shall remain closed except for entrance and exit from the premises.

Annex 3 - Conditions attached after a hearing with the Licensing Authority

Not applicable

Annex 4 - Copy of plan

REPRESENTATIONS

Application for the variation of a Premises Licence for

The Metropole, 262 High Street, Gateshead, NE8 1AQ